



DAA-004-006201

Seat No. _____

B. Ed. (Sem. II) (CBCS) Examination

May / June – 2015

School Management & Administration

Faculty Code : 004

Subject Code : 006201

Time : 3 Hours]

[Total Marks : 70

PART A

- 1** Answer in one or two sentences : (any five) **5**
- (1) Define school management.
 - (2) What is the recent retirement age of teachers ?
 - (3) Name various approaches to school management.
 - (4) Who does the academic audit ?
 - (5) What is school complex ?
 - (6) What is DIET ?
- 2** Answer in not more than 50 words (any five) : **15**
- (1) State the objectives of PTA.
 - (2) How NGO can help in school administration ?
 - (3) How will you organize school assembly ?
 - (4) State the function of CGERT.
 - (5) What are the various types of discipline ?
 - (6) What are the aims of women education ?
 - (7) Enlist various types of planning.
- 3** Attempt any two in not more than 200 words. **20**
- (1) Mention the district level structure of education and discuss duties of a D.E.O.
 - (2) Differentiate supervision and inspection and write duties of a supervisor.
 - (3) Mention recent recruitment of a teacher and a principal in secondary school.

PART B

4 Fill in the blanks with appropriate words from the brackets. 8

- (1) _____ is a teacher beneficial scheme.
(A) C.L.E. (B) L.T.C.
(C) C.E. (D) D.M.
- (2) TET means _____.
(A) Teacher Eligibility Test
(B) Test for enrolment of teacher
(C) Teacher entrance test
(D) Teacher enlistment test.
- (3) The full form of L.C. is _____.
(A) Leave Case (B) Leaving Certificate
(C) Leave Capacity (D) Leaving Class
- (4) _____ is the highest authority of education at district level.
(A) D.P.O. (B) D.E.O.
(C) D.E. (D) D.Y.P.
- (5) _____ is the key person of school administration.
(A) Teacher (B) Trustee
(C) Principal (D) Student
- (6) _____ register should be maintained daily.
(A) G.R. (B) Log Book
(C) Attendance (D) Audited
- (7) _____ is the most important register in school.
(A) L.C. (B) G.R.
(C) Attendance (D) Leave
- (8) Teacher writes his plan of work in _____.
(A) Record book (B) Skill book
(C) Plan book (D) Log book

- 5** Answer in not more than 100 words : (any two) **10**
- (1) Discuss how inspection helps a school ?
 - (2) Discuss the vocational education and its need.
 - (3) Elaborate importance of N.C.C and N.S.S. in school system.
- 6** Write short notes : (any three) **12**
- (1) Role of Principal
 - (2) Teacher commitment
 - (3) Planning co-curricular activities
 - (4) Right to Education
 - (5) Student Welfare Programme.
-